

CARL SANDBURG COLLEGE

(580th Meeting)

Regular Meeting – October 28, 2004

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in Room 19, The Branch Campus, Carthage, Illinois, on Thursday, October 28, 2004, at 7:00 p.m.

ROLL CALL:

Present: Mr. Thomas H. Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John A. Kraus, Secretary
Mr. John T. Huston
Mr. Bruce A. Lauerman
Ms. Gayla J. Pacheco

Absent: Ms. Nancy L. Youngquist
Ms. Meghan Kennedy, Student Representative

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Dennis Anderson, Mr. Larry Benne, Ms. Sherry Berg, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Jill Johnson, Ms. Gwen Koehler, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Steve Norton, Mr. Mark Pfeleger, Ms. Blanche Shoup, Mr. Samuel Sudhakar, and Dr. Lori Sundberg. Faculty: Ms. Diana Billeter, Faculty Representative. Staff: Ms. Angela Strom, Staff Representative; and Mr. Dan Yassenko. Others: Mr. Paul O'Day and Mr. Sacha Toppel.

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Consent/Non-Personnel: Mr. John Kraus moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda/Non-Personnel:

- minutes of September 23 & 27, 2004, meetings of the Board,
- amended minutes of August 26, 2004, meeting of the Board,
- bills for the month of September 2004,
- appointment of Automotive Technology Advisory Committee: Dan Allen, Robert Ballew, Jeff Gardner, Cuong Le, Steve McMahon, Myron Miller, Peggy Miller, Wayne Palmer, Jim Partain, Steve Pearson, Bill Robinson, Mike Talbert, Jim Watson, and Eric Wilson.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

Consent/Personnel: Mr. John Kraus moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda/Personnel:

- resignation of Ms. Laura Olson, effective October 15, 2004,
- resignation of Ms. Faunda Reed, effective November 30, 2004,
- employment of Ms. Amy Harpman, Administrative Assistant to the Director of Educational Programs at Henry C. Hill Correctional Center, Clerical Support, Level II, Address 3, at an annual salary of \$16,140 prorated, effective November 1, 2004 (this position is fully funded through the Department of Corrections),
- employment of Ms. Marg Rogers, Director of Educational Programs at Henry C. Hill Correctional Center, Administration, Level I, Address 8, at an annual salary of \$48,190 prorated, effective November 1, 2004 (this position is fully funded through the Department of Corrections).

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

Financial Reports: Mr. John Kraus moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

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Mini Treat-CSC Dual-Credit: Heard an informational presentation from Mr. Paul O’Day, Guidance Counselor at Warsaw High School, on Dual Credit classes at Warsaw High School. O’Day said that 81 percent of the senior class are enrolled in Dual Credit classes and 50 percent of the junior class are already benefiting from the dual credit offerings at Warsaw. O’Day had nothing but positive things to say about Dual Credit classes.

Introduction: President Schmidt introduced Mr. Sacha Tippel. Mr. Tippel is from Utrecht in the Netherlands. He is visiting CSC as part of the Illinois Consortium of International Studies and Programs (ICISP). Mr. Tippel teaches Mechanical Science at ROC Tech College. He teaches in the Primary Vocational Segment of the school. Mr. Dan Yassenko, his host, will travel next May to Mr. Tippel’s home and college for a two-week exchange.

Mini Treat- CSC Historical Video: Watched a newly produced CSC Historical Video. The video was presented by Ms. Robin DeMott, Director of Marketing & Public Relations.

Out-of-District/State Tuition Rates: Dr. D. Wayne Green moved and Ms. Gayla Pacheco seconded to approve the implementation of the minimum Out-of-District and Out-of-State tuition rates as specified in the ICCB Fiscal Management Manual effective beginning with the spring 2005 semester.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

Student Success Center Carpet: Mr. John Kraus moved and Dr. D. Wayne Green seconded to approve the purchase of carpeting, to include preparation and installation, from Carpetland of Galesburg, Illinois, at a cost of \$14,462.00. Basis for this approval is the low bid meeting specifications.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

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Extend Current Board

Officers Appointments:

Dr. D. Wayne Green moved and Ms. Gayla Pacheco seconded to approve the extension of the current board officer's appointments thru April 2005. Those being: Mr. Thomas Colclasure, Chairperson; Dr. D. Wayne Green, Vice Chairperson; and Mr. John Kraus, Secretary.

MOTION:

Voice vote – motion carried.

Appointments:

Mr. John Kraus moved and Mr. Bruce Lauerman seconded to approve the following yearly appointments: Dr. D. Wayne Green and Ms. Gayla Pacheco, Foundation Board; Dr. D. Wayne Green and Mr. Thomas Colclasure, CME Board; Mr. John Huston, ICCTA Representative; and Dr. D. Wayne Green, ICCTA Regional Representative and Alternate ICCTA Representative.

MOTION:

Voice vote – motion carried.

PRESIDENT:

President Schmidt reported that Dr. Tom Hines, President of Spoon River College, called him recently to discuss area K-12 school districts and their consideration of consolidating. President Schmidt said that he attended the West Central Regional School Board Association meeting in Cuba, Illinois, this week. The guest speaker was Mr. Ralph Martire, a private consultant from Chicago. Mr. Martire discussed House Bill 750 which is pending before the Illinois Veto Session and could dramatically change funding in the Illinois school system. President Schmidt reported that he will become President of the Galesburg Downtown Council Board this next year. Lastly, President Schmidt distributed "Why" buttons explaining that we have to ask the question, "Why are we doing what we are right now?"

VICE PRESIDENT OF

ACADEMIC SERVICES:

Mr. Larry Benne reported eight to ten faculty members will attend the Community College Faculty Association Conference. Benne stated that the faculty have a limited travel budget and this is quite noteworthy to have that large of a contingent attend. A few CSC faculty will also present at this conference.

VICE PRESIDENT OF

STUDENT SERVICES:

Mr. Steve Norton reported that on October 18 sixty colleges were represented at the CSC College Night. Area high school juniors

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and seniors visit the College Night. CSC does not charge the colleges to display and this is quite rare anymore. Norton said that on November 2 CSC will host a home volley ball district regional game. Norton reported that the Women's and Men's Basketball Teams will open their season that same night at Morton. Norton thanked Student Services staff for working with Datatel. For some, this has become their primary and secondary jobs. He said he appreciates all their efforts.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that CSC has issued a Request for Information (RFI) for the Wireless Wide Area Network through newspapers and direct mailings to potential vendors. An informational meeting will be held in the board room tomorrow. Several vendors will be attending this meeting. He said that the RFI's are due on November 12. CSC hopes to be able to look at different technologies for district wide connectivity through this process. Sudhakar stated that CSC has put in place a new call accounting system that will help CSC to continue to evaluate the telephone systems across all the campuses. Sudhakar reported that he attended the ACUTA conference on Wireless Networks in St. Louis this week. Lastly, he said that Dr. Ken Grodjesk, Ms. Linda Lee, and he have been invited to present a paper on *Faculty Peer Technology Support Group* at the eLearning conference in Dallas, Texas, next April.

DEAN OF HUMAN
RESOURCES/
ORGANIZATIONAL
DEVELOPMENT:

Dr. Lori Sundberg reported on Colleague Migration for Human Resources. Dr. Sundberg said that it was very challenging and exciting.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg, Ms. Beverly Naslund, Mr. Larry Byrne, and Ms. Blanche Shoup.

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ICCTA

REPRESENTATIVE: Mr. John Huston reported that the next ICCTA Seminar and Meeting will be held in Chicago on November 12 & 13. Dr. Gary Davis, Executive Director of the ICCTA, will be honored at a Retirement Dinner on Friday, November 12.

STAFF

REPRESENTATIVE: Ms. Angela Strom reported on activities of the CSC Wellness Program. Strom said that the American Red Cross will be having a blood drive on November 23 and that the previously scheduled flu shots have been cancelled.

BOARD REPORTS:

Dr. D. Wayne Green reported on the ACCT Conference he recently attended in New Orleans. He served on several discussion panels; was the voting delegate for the Board; evaluated sessions; and accepted the *Community Development Best Practices Award* on behalf of CSC. Dr. Green said that Ms. Meghan Kennedy, Student Representative to the Board, has been appointed to be the first Illinois Community College Board-Student Advisory Committee (ICCB-SAC) student liaison to the Illinois Community College Trustee Association (ICCTA). In Kennedy's role, she will attend the ICCTA delegate meetings and will present reports from SAC.

FACULTY

REPRESENTATIVE: Ms. Diana Billeter reported that the Business Lab added fifty students at mid-term. The lab just started their second round of 16 week classes. The lab is a self-paced learning environment.

Remove from Agenda: The Closed Session was removed from the Agenda.

ADJOURNMENT

9:08 p.m.: Mr. John Kraus moved and Mr. Bruce Lauerma seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.